



AGREEMENT BETWEEN ASASA Learning ("THE ACADEMY") AND

("the parent/guardian") ON THE ADMISSION OF

("the student")

- THE PARENT/GUARDIAN... agrees to have read and has decided to abide by all of the Policies and Procedures publicly posted on <http://www.asasa.ca/> and agree to keep up to date with any changes within any of these Policies and Procedures.
- **THE PARENT/GUARDIAN... recognizes that their child's behavior must be appropriate for being in a classroom. If a problem persists, THE ACADEMY reserves the right to cancel the child's enrolment. It is fully understood all fees up to the day of cancellation will become due in full immediately. Parent/guardian will have no continuing financial obligation beyond the day of cancellation.**
- THE PARENT/GUARDIAN... agrees to make a commitment to THE ACADEMY with volunteer hours (upon request).
- THE PARENT/GUARDIAN... recognizes that continuing enrolment fees must be paid by last business day in February. Admission fee, if agreed, is non-refundable. Full payment must be honored.
- The PARENT/GUARDIAN... agrees to pay a service charge of \$25.00 on all NSF cheques and EFT. There will be a 2% interest charge levied on all fees that are 30 days or more overdue for each month. In addition, after 30 days of non-payment, legal and/or collection action will commence.
- **PARENT/GUARDIAN... financially commit for a full academic year by signing the admission form**, if student is withdrawn any time after signing the admission form, parent/guardian will be responsible to pay any unpaid portion of the annual government grant, annual admission fee and the annual transportation fees (if signed up for transportation service) for the current year. Alberta Education funding rate: <http://education.alberta.ca/admin/funding/rates.aspx>
- THE PARENT/GUARDIAN... recognizes that their child will be automatically enrolled in the next grade unless a written notice of cancellation is received by our office on or before the last business day in January of existing academic year by 3 pm. The registrar must also sign this cancellation form. **If a student is withdrawn from the academy without filling out a cancellation form by the due date, then the parent/guardian is responsible for all tuition fees and the entire government education grant for the upcoming academic year and the annual transportation fees (if signed up for transportation service).** Academic year is from September to June.

Signature: _____ Date: _____

Print Name of Person Signing: _____ Relationship to Child: _____