

Yellow Bus Policy
Updated: July 10, 2018
Approved By: ASASA Board
Applied To: Little Angels Students, Parents and Staff

- **School Bus Procedures and Guidelines**

In order to ensure the safety of each child, the School Board has set bus behavior guidelines. Please review these guidelines with your children. Ignorance of the rules is not an excuse for non-enforcement. Students violating these rules may forfeit bus-riding privileges.

Bus Stop Procedures

Parents and Students should observe the following procedures at bus stops:

- Be at the assigned bus stop five minutes before the bus is scheduled to arrive.
- Stay off the road when waiting so the driver has room to stop.
- Line up in an orderly fashion and wait for the bus to come to a complete stop before boarding. Do not crowd or push.
- Use the handrail when getting on the bus. Walk up the steps one at a time.
- Have respect for people's property. Don't trample lawns, flowers, or shrubs.
- Students with bare feet will not be allowed to ride the bus.

ASASA Learning will assist in solving problems at the bus stops; however, it cannot legally assume responsibility for incidents that occur.

Seating Procedures

Students entering the bus should go immediately to a seat without crowding, shoving or disturbing others. They need to share seats with others; be seated at all times when the bus is moving; sit facing the front of the bus; and remain seated until the bus comes to a complete stop and the driver opens the door.

Driver and attendant may assign seats in the front of the bus to students with disabilities or to students who have a temporary physical impairment.

Drivers, at their option, may also assign seats to avoid misconduct.

Lost and Found

Any student who loses an item on the bus should contact the driver the next time he or she rides. Items found by drivers are held on the bus for two days and then transferred to the school.

Bus Stop Procedures/Criteria

- Bus stops are generally located at corners or intersections. The designated area that students wait for the bus must be within a bus length to the corner (approximately 40 feet).
- Stopping at corners or intersections is safer due to the expectations of traffic. Students are also generally taught to cross at corners, not mid-block. When a bus makes a mid-block stop it can confuse motorists, who generally anticipate that buses will make stops at corners or intersections. It also provides the driver, or a substitute driver, a landmark (intersection) to identify prior to making the stop so the eight-lamp system can be properly activated to warn the public. This also allows the driver to scan the area for students when approaching the intersection.
- School policy for distance to a bus stop from home can be up to 1-minute walk.
- School buses use the eight-light system and stop arm at all bus stops. In order to properly operate the eight-light system, no bus stop will be made within 300 feet of one another.
- Buses are not allowed to travel down cul-de-sacs. Backing a school bus is a very dangerous maneuver.
- Buses are not allowed on private roads.
- There is not a fixed number of students that warrants adding or moving a stop. Stops are determined on an individual basis.
- Visibility from the home to the bus stop is not part of the criteria for establishing a bus stop.
- Stranger-Danger criteria are used only under documented, persisting or current cases that public safety can verify.
- A school bus driving by a home does not warrant adding or changing a stop. A high frequency of stops can make the motoring public impatient and cause drivers to drive around the bus causing greater safety concern than the distance a student has to walk to the bus stop. It also delays the bus, making the overall student time on the bus longer.
- Weather conditions are not part of the criteria for a bus stop change.
- School bus drivers do not have authority to change bus routes or student stops.

Inactive Stops

A bus stop shall be declared inactive if no students ride to/from for a period of 10 days. A written or verbal request is necessary to reactivate the stop.

Bus Route Changes

Bus stop change requests can be made by filling out the [Bus Route Change Request Form](#).

Bus drivers are not authorized to make changes. All requests must come through the school admin office.